The Manager's Guide to Performance Reviews

By Robert Bacal

McGraw-Hill Education - Europe. Paperback. Book Condition: new. BRAND NEW, The Manager's Guide to Performance Reviews, Robert Bacal, This guide presents techniques for making performance reviews productive and positive - for both employees and managers. For both managers and employees, performance reviews are too often viewed as "necessary evils" - an obligatory but onerous activity that no one likes. But it doesn't have to be that way. "Manager's Guide to Performance Reviews" details programs and procedures for using reviews and their results to improve employee morale, reduce managerial workload, and enhance individual and organizational performance.Let this latest addition to McGraw-Hill's popular, hands-on "Briefcase Books" series introduce you to a step-by-step process that will allow you to: document performance fairly and objectively; accurately diagnose and point out performance issues; and, tailor reviews to help employees improve their performance."Manager's Guide to Performance Reviews" deconstructs and examines the entire review process. It outlines processes and procedures you can use to meet your organization's need for accurate employee appraisal as you provide your employees with an honest portrait of how they're performing, sincere kudos where they are deserved, and proactive suggestions on where their on-the-job performance could improve."Briefcase Books" are written specifically for today's...

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